



Date: December 13, 2023

Ref.: Research Expert - Consultant

Chair of the Evaluation Committee for the selection procedure for Research Expert – Consultant under “Regional Anti-Corruption and Illicit finance Roadmap” project prepared the Evaluation report for the above-stated vacancy announcement (hereinafter: the Evaluation report).

EVALUATION REPORT

Based on the conducted evaluation, it is proposed that the Service Contract is offered to Prospector LLC (hereinafter: Applicant 3).

EXPLANATION

1. Timetable

	DATE	TIME	VENUE
Tender Announcement	November 21, 2023	N/A	RAI website, social media profiles
Deadline for submission of proposals	December 5, 2023	23:59 (CET)	vacancy@rai-see.org
Initial screening of applications:	December 6, 2023		RAI Secretariat premises
Applications technical evaluation session	December 7, 2023	14:00-16:00	Online session
Interviews with shortlisted candidates	December 12, 2023	12:00-13:00	Online session

2. Evaluation

Candidates' proposals were evaluated using a cumulative analysis method taking into consideration the combination of the applicant's experience, and qualifications. Details on evaluation criteria are laid down in the Call for Applications.

During the evaluation of received proposals, it has been noted that:

- Number of received applications: 4 (four)
- Number of applications that comply with the formal requirements of the tender: 4 (four);



The technical evaluation is as follows:

	Committee Member 1	Committee Member 2	Committee Member 3	Average
Applicant	/60%	/60%	/60%	/60%
Applicant 1	45%	45%	45%	45%
Applicant 2	53%	54%	50%	52%
Applicant 3	59%	60%	60%	60%
Applicant 4	46%	49%	50%	48%

The interviews were scheduled for December 12, 2023 with three short-listed candidates. Questions for the interview were developed and agreed upon by the Evaluation Committee on December 11, 2023. Results of the interviews and the total scores are as follows:

	Technical Evaluation	Interview Evaluation	Total Score
Applicant	/60%	/40%	/100%
Applicant 2	52%	38%	90%
Applicant 3	60%	40%	100%
Applicant 4	48%	18%	66%

3. Conclusion

Consequently, the Evaluation Committee recommends that the Service Contract is offered to Applicant 3.

The evaluation report is hereby

☒ Approved ☐ Not approved

Desislava Gotskova, Head of Secretariat

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