



CALL FOR APPLICATIONS

Position title	Chairperson
Duty Station	Homebased (with travel in the SEE region)
Type of position	Honorary
Language	English
Eligibility	Individuals from Albania, Bosnia and Herzegovina, Croatia, Moldova, Montenegro, North Macedonia and Serbia ¹
Mandate duration	1 year, subject to prolongation for additional year
Application deadline	September 30, 2023 (23:59 CEST)
Estimated starting date	November 1, 2023
Applications to be submitted to	vacancy@rai-see.org (please indicate the position you are applying for in the email subject line)

1. BACKGROUND

Regional Anti-corruption Initiative (RAI) is an intergovernmental regional organization comprised of nine member countries from South East Europe (SEE): Albania, Bosnia and Herzegovina, Bulgaria, Croatia, Moldova, Montenegro, North Macedonia, Romania and Serbia; and observers: Poland, Georgia, Slovenia, Greece and Ukraine.

RAI's mission is to lead regional cooperation to support anticorruption efforts by providing a common platform for discussions through sharing knowledge and best practices. RAI acts as a regional hub through which governments of the region combine their efforts to help curb corruption in the SEE.

RAI Secretariat is based in Sarajevo and it is the executive body of the Initiative. It facilitates regional cooperation and efforts in curbing corruption in SEE by building on existing actions, through better coordination of all efforts, and by relying on high-level political commitment. The organization adopts human rights-based approach and promotes anti-discrimination by promoting the impact of corruption is looked at from perspectives including gender, disability and poverty.

¹ In accordance with point 2.1. of the [Office Policies Manual](#).

2. SCOPE OF WORK

The Chairperson is a leader of regional cooperation who advocates for RAI commitments. He/she provides leadership and strategic support to the organization.

The Chairperson should be a prominent figure well known and accepted within the South East Europe and who shares vision and values of the organization.

2.1. Role and responsibilities

The Chairperson shall:

- **Represent** RAI and its Steering Group in relation with all international partners and **promote** the implementation of the RAI's strategic objectives;
- **Foster** the dialogue with RAI stakeholders;
- **Convene** once per year (or whenever necessary) the Steering Group Meetings and **chair** them;
- **Issue** decisions taken by the Steering Group of the Initiative;
- **Oversee** the enforcement of decisions taken by the Steering Group of the Initiative;
- **Give strategic guidance** to the RAI Secretariat in order to ensure the achievement of its mission and objectives;
- **Ensure** overall coordination and supervision of RAI Secretariat on behalf of the Steering Group;
- **Chair** high-level regional events;
- **Promote** human rights-based approach within the Organization.

3. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS

The Chairperson shall meet the following requirements:

I. Academic Qualifications:

- Have university degree in Law, Criminal Justice, Political Science, International Relations or related field.

II. Experience:

- Have ten (10) years of professional experience in law, law enforcement, legislative, judicial or related anti-corruption fields;
- Have previous experience on leadership positions;
- Have solid knowledge and working experience in the international multilateral arena and with national and international organizations involved in anti-corruption;

III. Competencies:

- Have an excellent oral and written English;
- Have good knowledge of political, social, economic and security landscape in South East Europe;
- Be experienced public speaker and advocate.

IV Values:

- Demonstrate integrity by modelling the universal and EU values and ethical standards;
- Display cultural, gender, religion, race, nationality and age sensitivity and adaptability;
- Treat all people fairly without favouritism;
- Fulfil all obligations to gender sensitivity and zero tolerance for harassment.

4. APPLICATION REQUIREMENTS

Eligibility: citizens of Albania, Bosnia and Herzegovina, Croatia, Moldova, Montenegro, North Macedonia and Serbia.

Interested applicants shall submit the following documents/information in English to demonstrate their qualifications:

- Curriculum vitae (CV);
- Cover Letter stating how applicant's experience and competencies match those required by the announcement and the motivation behind applying;
- Information on citizenship (indication in the CV or in the Cover Letter is sufficient).
- Contact details of two referees familiar with the applicant's work experience and who can be contacted in English;
- Information on availability/commencement date;

5. EVALUATION OF APPLICATIONS

The RAI Steering Group elects RAI Chairperson and approves prolongation of the Chairperson's mandate.

The Steering Group shall consider all applications that were determined as responsive/compliant/acceptable by the Secretariat, and elect the Chairperson at the Steering Group meeting.

Interviews shall be conducted at the Steering Group meeting with all candidates whose applications were determined as responsive/ compliant/ acceptable. Interviews shall be an opportunity for candidates to express their motivation for applying and verbalize overall

understanding of RAI. Steering Group members may pose questions to all candidates, but there shall be no predefined questions.

6. MANDATE

The mandate of the Chairperson is for one year, with prolongation for additional year if there are no objections by the members of the Steering Group.

Same person can be appointed as a Chairperson for not more than 4 consecutive years.

Upon election, the Chairperson shall sign an Acceptance of Mandate.

7. CONDITIONS

Elected candidate is expected to take position on November 1st, 2023.

Chairperson position is honorary, and therefore no salary shall be offered to the elected candidate.

Chairperson shall be compensated for official RAI missions (per diems). Additionally, expenses related to travel and accommodation will be covered by RAI.

The international travel health insurance will be provided.

8. ADDITIONAL INFORMATION

All additional questions regarding this call can be submitted via e-mail with a clearly indicated position you are referring to in the subject of the message, to the following e-mail address: vacancy@rai-see.org. All questions shall be submitted in English.

Questions may be sent no later than five days before the deadline for the submission of the applications. Answers will be provided not later than three days before the application deadline. All questions and answers that may be relevant to other applicants as well will be published on the RAI Secretariat website. Information on senders will not be disclosed.

9. HOW TO APPLY

Full applications with supporting documents shall be sent by midnight **of September 30, 2023 (23:59 CEST)** by email to RAI Secretariat (vacancy@rai-see.org). Applications submitted by other means (e.g. by fax, via post, in person) shall not be considered.

Please indicate the position you are applying for in the email subject line.

Acknowledgement receipt shall be sent for all received applications.

Incomplete applications and applications submitted after the deadline for submission will be rejected.

RAI is committed to achieving workforce diversity in terms of gender, nationality and culture. Qualified women, individuals from minority groups and persons with disabilities are equally encouraged to apply.

All applications will be treated with the strictest confidence.