



**Date: June 21, 2023**

**Ref.: External Final Evaluation of the Regional Programme Southeast Europe – Together Against Corruption (SEETAC)**

Evaluation Committee for the tender procedure External Final Evaluation of the regional Programme Southeast Europe – Together Against Corruption (SEETAC) prepared the Evaluation report for the above stated vacancy announcement (hereinafter: the Evaluation report).

## EVALUATION REPORT

Based on the conducted evaluation, it is proposed that the Service Contract is offered to Dr. Suzanne Mulcahy and Ms. Coralie Pring (hereinafter: Applicant 6).

### EXPLANATION

#### 1. Timetable

	DATE	TIME	VENUE
Tender Announcement	May 8, 2023	N/A	RAI website, social media profiles
Deadline for submission of proposals	June 1, 2023	23:59 (CET)	vacancy@rai-see.org
Initial screening of applications:	June 14, 2023		RAI Secretariat premises
Applications technical evaluation session	June 20, 2023	12:00-14:00	RAI Secretariat premises

#### 2. Evaluation

Candidates' proposals were evaluated using a cumulative analysis method taking into consideration the combination of the applicant's experience, and qualifications. Details on evaluation criteria are laid down in the Tender Announcement.

During the evaluation of received proposals, it has been noted that:

- Number of received applications: 7 (seven);
- Number of applications that comply with the formal requirements of the call: 6 (six). Evaluation Committee decided to accept applications which missed formal elements such as contacts of references, info on availability, and similar, due to the fact that missing information is not of material relevance and can be requested subsequently as needed.



The technical evaluation is as follows:

	Committee Member 1	Committee Member 2	Committee Member 3	Average
<b>Applicant</b>	<b>/85%</b>	<b>/85%</b>	<b>/85%</b>	<b>/85%</b>
Applicant 1	68%	63%	62%	64,33%
Applicant 2	57%	62%	49%	56,00%
Applicant 3	58%	57%	48%	54,33%
Applicant 4	71%	66%	65%	67,33%
Applicant 5	65%	62%	57%	61,33%
Applicant 6	78%	70%	78%	75,33%

The financial evaluation was based on the following formula:  $S = F_{min} / F * 15$

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S - score received on financial evaluation;

F<sub>min</sub> - the lowest financial offer out of all the submitted offers qualified over the technical evaluation round;

F - financial offer under consideration.

The evaluation of financial proposals is as follows:

Cumulative Score (100%)			
Applicant	Technical Evaluation	Financial Evaluation	Total score
	<b>/85%</b>	<b>/15%</b>	<b>/100%</b>
Applicant 1	64,33%	11,19%	75,52%
Applicant 2	56,00%	11,18%	67,18%
Applicant 3	54,33%	11,22%	65,56%
Applicant 4	67,33%	15,00%	82,33%
Applicant 5	61,33%	11,46%	72,79%
Applicant 6	75,33%	11,19%	86,52%



### 3. Conclusion

Consequently, the Evaluation Committee recommends that the Service Contract is offered to Suzanne Mulcahy and Ms. Coralie Pring.

The evaluation report is hereby

Approved  Not approved

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Desislava Gotskova, Head of Secretariat

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