



Date: 26.02.2018

Ref.: Development of IT Tool for Corruption Risk Assessment and IT Tool for Anti-Corruption Assessment of Legislation

Chair of the RAI Secretariat Evaluation Committee for 2018 prepared the Evaluation report for the Tender Procedure 01/2018 (hereinafter Evaluation report)

EVALUATION REPORT

For procurement of services, namely, the development of IT tool for Corruption Risk Assessment and IT tool for Anti-Corruption Assessment of Legislation as described in the Tender Announcement using the open procedure. Based on the evaluated offers, it is proposed that the Services Agreement is offered to group of three individual consultants, led by Ms. Jasmina Barakovic Husic (hereinafter: "Applicant 4").

EXPLANATION

Tender announcement was published on RAI website and social media profiles on December 22, 2017 with deadline for applications on January 28, 2018. Upon expiration of the deadline, there were no applications received.

Having no applications received in the first round, the tender announcement text was adjusted internally to make it more readable and easier for potential candidates to apply, without hindering the quality and evaluation criteria. Tender announcement was re-advertised on February 5 on RAI website, social media profiles, and shared with partner organizations for further dissemination across their network.

Applications to this tender were to be submitted by potential applicants via email to vacancy@rai-see.org.

1. Timetable

	DATE	TIME	VENUE
Deadline for submission of tenders	19.02.2018	23:59 (CET)	
Tender opening session	26.02.2018	14:00 (CET)	RAI Secretariat premises/ closed session

2. Evaluation

Criteria used for assessment of proposals under this tender was the best value for money, detailed criteria laid down in the tender announcement.



During tender opening session, it has been noted that:

- Number of received offers: four (4);
- Number of offers that comply with the formal requirements of the call: four (4);

The best value for money criteria was established by weighing technical proposals against price on 70/30 basis.

The evaluation of technical proposals is as follows:

Technical Evaluation		Scores Obtainable	Applicant			
			Applicant 1	Applicant 2	Applicant 3	Applicant 4
1.	CVs of key members on the assignment	30	10	20	25	28
2.	Expertise of the Applicant	40	20	15	27	37
Total		70	30	35	52	65

Evaluation of submitted financial offers was done based on the following formula:

$$S = F_{\min} / F * 30$$

S - score received on financial evaluation;

F_{min} - the lowest financial offer out of all the submitted offers qualified over the technical evaluation round;

F - financial offer under the consideration.

The evaluation of financial proposals is as follows:

Company	Financial Proposal	Obtained Score
Applicant 1	15,204.00 EUR	25.28
Applicant 2	12,820.51 EUR	29.98
Applicant 3	12,810.00 EUR	30.00
Applicant 4	18,700.00 EUR	20.55



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Total obtained scores under this tender are as follows:

Evaluation of Proposals		Scores Obtainable	Applicant			
			Applicant 1	Applicant 2	Applicant 3	Applicant 4
1.	Technical Proposal	70	30	35	52	65
2.	Financial Proposal	30	25.28	29.98	30.00	20.55
Total		100	55.28	64.98	82.00	85.55

3. Conclusion

Consequently, the Evaluation Committee recommends that the Services Agreement is offered to the group of three individual consultants, led by Ms. Jasmina Barakovic Husic.

4. Signatures

	Name	Signature
Chair	Aida Bulbul, Finance and Administrative Officer	
Member	Jasna Panjeta, Program and Outreach Officer	
Member	Tomislav Curic, Anti-corruption Expert	

Evaluation report is hereby

Approved Not approved


Vladan Joksimovic, Head of Secretariat

Date: 26/02/2018

