

Training capacities, assistance and support for the public institutions and public officials.



ISSUES THAT WILL BE TREATED

- I. Coordination and collective assistance
- II. Individual assistance
- III. Training manuals
- IV. Legal commentaries

LEGAL FRAMEWORK

- Law no.9049 dated 10 April 2003 “On the declaration and audit of assets, financial obligations of elected and certain public officials”
- Law no.9367 dated 7 April 2005 “On the prevention of conflicts of interest in the exercise of public functions”

Coordination and collective assistance

- Organization of training seminars
- Collaboration with public institutions
- Collaboration with donors

Orgnizing the training workshops

- At the beginning of every year the training workshop program is drafted and approved by Inspector General.
- The issues that will be treated as well as the addresses are appointed.

Collaboration with public institutions

- On the designation of training workshops
- On the topics and issues of the seminars, having into consideration the specifications of every institution.
- On the level of public officials that will participate
- On the time limits of organizing these training workshops

Collaboration with the donors

- Providing the training rooms and the logistics
- A close collaboration with:
- OSCE, Albanian Presence
- USAID
- TIPA – Training Institute of Public Administration

Topics of the training workshops

- On the prevention of case by case conflicts of interest in the exercise of public functions
- On the prevention of continuous conflicts of interest, the incompatibilities with the public function.
- On the declaration of assets in its three types:
 - Before starting work
 - Annual/Periodic
 - After leaving office

Individual assistance

- Provide individual assistance for every public official by:
 - The superior,
 - The Representative Authority of the institution,
 - HIDAA

The arrangement of providing individual assistance

- The Directorate of the relation with the Public Institutions at HIDAA, provides feedback to all the requests of the officials with regard to the implementation of the legal requirements.
- Identifies the cases and provides written feedback

Training manuals

- Explanatory and training manual on the prevention of conflicts of interest.

It was made possible under the care of HIDAA in close collaboration with a group of experts from public institutions or free-lance experts.

- Technical and financial assistance from USAID
- It was published in 4000 copies, being delivered in every institution as well as distributed to the participants in the training workshops
- 18 experts were certified on the prevention of conflicts of interest, who participate in the training workshops of the public institutions

Content of the manual

- It is an instrument of work for every public official and public institution to prevent on time and efficiently the conflict of interest cases
- It combines the conceptual manner of treating the legal cases making use of 24 hypothetical.
- The methodological steps to be taken

Legal commentaries

- *HIDAA has published 4 legal commentaries*
- *Legal Commentary no.1, November 2005*
- *Legal Commentary no.2, February 2006*
- *Legal Commentary no.3, June 2006*
- *Legal Commentary no.4, October 2007*

Content of the commentaries

- Identified, treated and solved case by case and continuous conflicts of interest.
- HIDAA guidelines on the Periodic/Annual declaration forms and on the Prevention of Conflicts of Interests
- The unified and approved documentation by Inspector General

FALEMINDERIT PER VEMENDJEN

